

CHAPTER - 1

INTRODUCTION

1.1 Please throw light on the back ground of this hand-book (Right to Information Act 2005).

This Information Hand-book of The Office of The District Agriculture Officer, Nongpoh, is being compiled in compliance with the Right to Information Act 2005, which is compulsory for every Public Authority. This hand-book contains information related to policy, schemes, programs and their norms of implementation etc.

1.2 Objective / purpose of this hand-book.

The objective of this hand-book is to make available to the general public in the simplest form, the salient information pertaining to the different aspects of functioning and documents available with the Public Authority in question.

1.3 Who are the intended users of this hand-book?

The general public and interested parties.

1.4 Contact persons in case some body wants to get more information on topics covered in the hand-book as well as other information also.

- i.) Shri. J. S. Lyngdoh, District Agriculture Officer, Nongpoh.(Designated PIO).
- ii.) Shri. B. Marbaniang, Sub-Divisional Agriculture Officer, Nongpoh. (Designated APIO)
- iii.) Shri. A. Syiem Asst. Engineer, Mechanical Wing Directorate of Agriculture, Shillong.

1.5 Procedure and fee structure for getting information not available in the hand-book

As prescribe in the Act.