

PARTICULARS OF ORGANISATION, FUNCTION AND DUTIES

2.1 Objectives

The Office of the CDPO, Umling ICDS Project, aims at providing services to pregnant and nursing mothers, children between the age group of 0-6 years, Adolescents girls in the age group of 11-18 years through the package of services namely (1) Supplementary Nutrition Programme (2) Nutrition and Health Education (3) Immunization (5) Health Check up (6) Referral Services.

2.2 Mission / Vision

Its Vision is to bring about all round development of children and improve the nutrition and health status of all beneficiaries.

2.3 Brief History

The Office of the Child Development Project Officer, Umling ICDS Project, was sanctioned in the year 1994 – 1995.

At present there are 73 functioning Anganwadi Centres through which the package of services is being delivered.

2.4 Duties

The office of the CDPO, Umling ICDS Project, implements, monitors and supervises the activities of the ICDS Scheme at the Project level.

2.5 Main Activities/ Functions:

The main activities of the Office of the CDPO, Umling ICDS Project is to see that Integrated Child Development Services Scheme is implemented according to the guidelines, timely proposal of funds to the Directorate of Social Welfare, timely submission of expenditures to the Directorate, and to liaison with all the online Departments at the Block level in order to achieve its Objectives.

2.6 List of Services and Brief write up

Centrally Sponsored Schemes

Swayamsidha (IWEP) Integrated Women's Empowerment Programme.

Empowering Women socially and economically through the establishment of Women Self Help Group, Integration and Convergence of other related schemes available with other Departments.

The Scheme in Umling Block is being implemented by a non – Governmental Organisation, Bosco Reach Out, which is the project Implementation Agency, in Co – ordination with the District Social welfare Officer, Ri – Bhoi District and the C.D.P.O. Umling ICDS Project.

Kishori Shakti Yojna

Kishori Shakti Yojna is implemented in 70 Anganwadi Centres, 3(three) adolescent girls in the age group of 11 – 15 years are selected for the initial Training which is being conducted after every 6 (six) months for 3(three) days period. This is also known as Scheme I of the Adolescents Girls Scheme and its aims to provide training on Health and nutrition so as to improve their nutritional and health status.

Adolescent girls in the age group of 15-18 years are enrolled in the Balika Mandals.

There are 7(seven) Balika Mandals of 15 girls each in 7(seven) Anganwadi Centres. This is also known as Scheme II and it aims to provide nutrition and Health Education and also to improve their home based skills.

The Adolescent girls receive Supplementary Nutrition at their respective Anganwadi Centres.

Integrated Child Development Services Scheme.

The main activity of the Office of the CDPO, Umling ICDS Project, is to implement the ICDS Scheme.

The scheme is implemented in Umling Block through the 73(seventy three) Anganwadi Centres based at the Village level.

The package of services is being carried out by the grassroot level worker at the village level known as the Anganwadi worker and helper who are honorary workers.

It aims at the proper Psychological, physical, social and cognitive development of the child in order to reduce the incidence of mortality, morbidity, malnutrition and school dropout. It also aims to improve the nutrition and health status of children below the age of six years, providing non – formal pre – school education to children 3 – 6 years, nutrition and health education to mothers to enable them to work after their own Health needs as well as their childrens, to provide immunization and health check up to children and women through convergence and co – ordination with other Departments dealing with women and child Development.

NUTRITION :

Supplementary Nutrition Programme

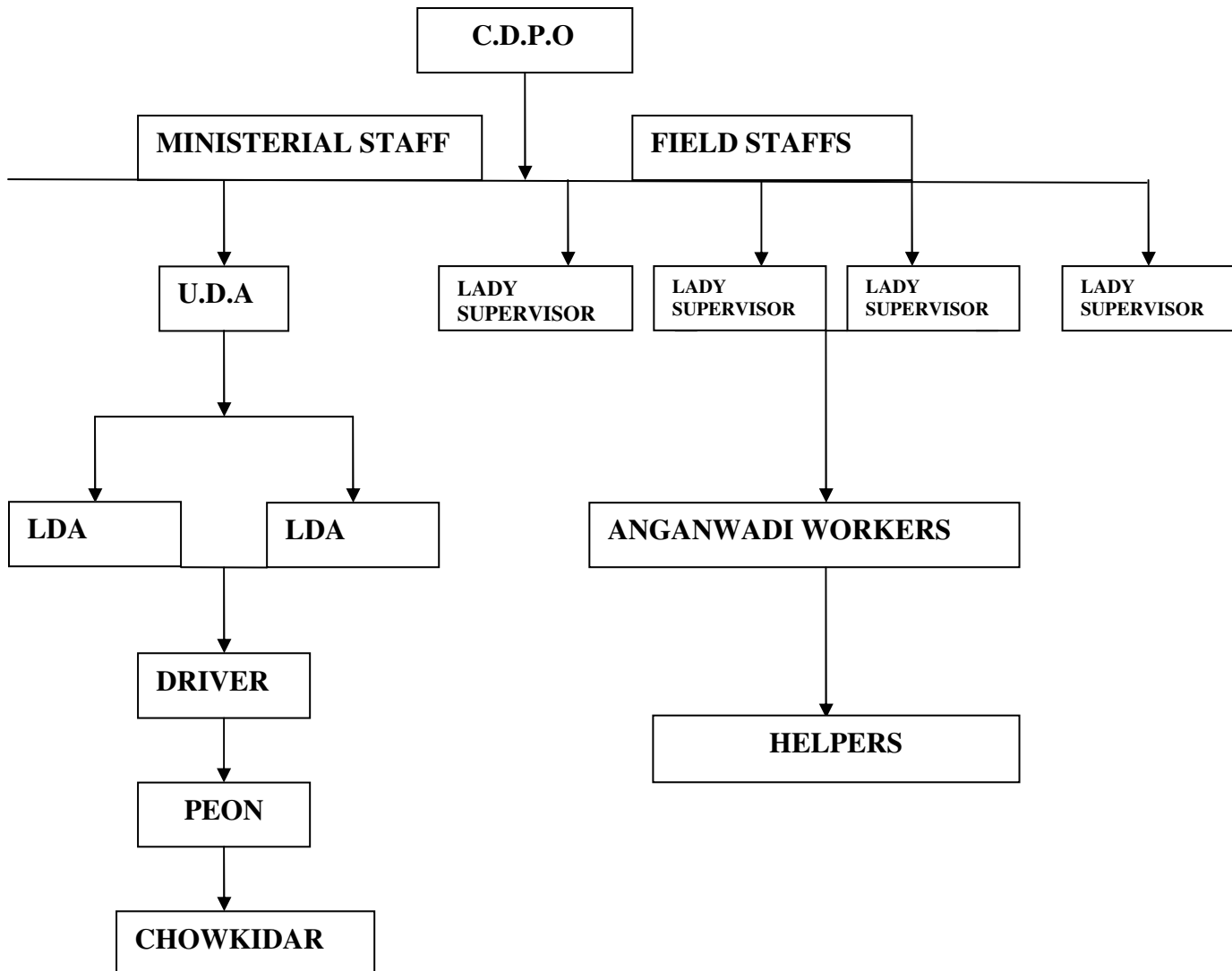
The office of the CDPO, Umling ICDS Project implements the Supplementary Nutrition Programme at the Block level through the Anganwadi Centres to children below 6years of age, Pregnant and nursing mothers and adolescents girls. The aim is to improve the nutritional status of all the beneficiaries by providing supplementary nutrition for 300days in a year, i.e. 25days in a month.

Construction of Anganwadi Centres under ICDS Schemes

The Government of India sanctioned funds for construction of Anganwadi buildings in the ICDS Project.

The fund is being released to the CDPO at the Project level through the Directorate of Social Welfare.

2.7. Organisational Chart/Structure of the Office of the C.D.P.O. Umling ICDS Project



2.8. Expectation of the Public Authority from the Public for enhancing its effectiveness and efficiency.

Community participation and involvement is crucial for the effective implementation and functioning of the ICDS Scheme.

2.9 Arrangements and methods made for seeking public participations / contribution – suggestions in

the form of letters addressed to the public authority.

- Recommendations made through meetings
- Recommendations made through Awareness Programmes.

2.10 Mechanism available for monitoring the service delivery and public grievances resolution.

- Monthly and quarterly progress reports.
- Spot inspection by the C.D.P.O. and L.S.
- Evaluation by the Directorate.
- Evaluation through external agencies.

2.11 Address of the Public Authority

Office of the Child Development Project Officer,
Umling ICDS Project
Nongpoh – 793102
Ri – Bhoi District
(Near Alpha English Secondary School, Nongpoh)

2.12 Working Hours of the Office – 10:00A.M

Closing Hours of the Office i) 4:30 PM from 1st November to 15th February
ii) 5.00PM from 16th February to 31st October