

CHAPTER 18 (MANUAL 17)

OTHER USEFUL INFORMATION

18.1 Frequently Asked Questions and Answers by public

18.2 Related to seeking information.

- Application form (a copy of filled application form for reference)
Specimen application enclosed.
- Fee. To be decided by the Government.
- How to write a precise information request Few tips
In plain paper indicating name, address and information required.
- Right to the Citizen in case of denial of information and procedure to appeal

In case of denial of information Citizen can appeal directly to the departmental appellate Authority or the State Information Commission.

18.3 With relation to training imparted to public by Public Authority

1) Name of training programme with brief description

There are two types of training programmes imparted by the public Authority

- i) Training by the public Authority at the directorate level to general fish farmer at the district.
- ii) Training by the public authority at the district level to selected beneficiaries on the scheme fish farmer Development Agency.

2) Time period for training programme/Scheme

The time period of the training programme at (a) above is 3 to 5 days and (b) is 15 days.

3) Objective of training

The objective of training is to educate the people with the modern concept of fish culture.

4) Physical and Financial Targets (Last year)

The Financial Target is Rs. 1,15,000/- and the Physical Target is 238 Nos of trainee during 2004 – 2005.

5) Eligibility of training

Any intended person who desire to acquire knowledge on fish culture subject to finance screening/selection by the concern Officers of the District.

6) Prerequisite for training (If any)

Selected trainees will be paid with T.E. and D.A. during the training period.

7) Financial and other form of help (If any)

There is no prerequisite for the training.

8) Description of help (Mention the amount of financial help, if any)

Selected trainee will be paid Rs. 150/- per day and daily allowance at a flat rate of Rs. 100/- a bus fare for to and fro journey.

9) Procedure of giving helps

The D.A. and T.E. will be paid only after completion of the training programme.

10) Contact information for applying

Interested person may contact the Office of the Superintendent of Fisheries of the concerned district.

11) Application Fee (Where ever applicable)

There is no application fee for the training.

12) Other Fees (Where ever applicable)

No other fees are charged.

13) Application Form (Incase the application is made on plain paper, please mention the details which the applicant has to provide)

Application Form in plain paper indicating the name, address. Location of the project, area in ha. and experience if any.

14) List of enclosure/documents

Proof of residential address.

15) Format of enclosures/documents

Not necessary.

16) Procedure of application

The application in plain paper indicating name, address, location of the project, area in ha. should be addressed to the Superintendent of Fisheries of the concerned district.

17) Selection procedure

The selection is based strictly on merit and on First come first serve basis.

18) Time table of training programme (Incase available)

Time Table

| | |
|--------------------|--------------------|
| 10:00 – 10:50 A.M. | Registration |
| 10:50 – 11:30 A.M | Training programme |
| 11:30 – 12:00 A.M | Light refreshment |
| 12:00 – 5:00 P.M | Training programme |

19) Process to inform the training about the training schedule

The process to inform the trainees about the training schedule is through Official correspondence or through personal contact by the Field staff available in the block Head Quarter.

20) Arrangement made by the Public Authority for creating public awareness about the training programmes

The Public Authority of the concern Office of the Superintendent of the district either made wide publicity in the office notice boards, contact the D.I.P.R of the district to cover wide publicity.

21) List of beneficiary of the training programme at various levels like district level, block level etc.

The List of beneficiary who attended the training programme during 2004 – 2005 are as follows:

THE NAMES OF BENEFICIARIES WHO ATTENDED THE TRAINING PROGRAMME DURING 2004 – 2005.

RI-BHOI DISTRICT
NONGPOH

| Sl.No. | NAMES | ADDRESS |
|---------------|---------------------------|----------------------|
| 1. | Smti Therisia Nongrum | Malasnai |
| 2. | Shri Biancy Sun | Umniuh |
| 3. | Shri Sportlan Shylla | Sohniewblei (Kyrdem) |
| 4. | Shri Teiborlang Pyngrope | Byrnihat |
| 5. | Shri Shel Nongrum | Umlinglambrang |
| 6. | Shri Sat Suting | Nongspung |
| 7. | Shri Holdesh Sangma | Pillingkata |
| 8. | Shri Malti Dkhar | Nongspung |
| 9. | Shri Tiram Ingthih | Narbong |
| 10. | Shri Balaisen Ranee | Old Tasku |
| 11. | Smti Montimai Lating | Killing |
| 12. | Smti Betian Lyngdoh | Umsong |
| 13. | Smti Mestina Myrsing | Langpadur |
| 14. | Smti Regina Mawlieh | Mawdiengum |
| 15. | Smti Martha Syngkli | Umjarasi |
| 16. | Smti Bilbinora Nongphlang | Erpakon |
| 17. | Shri Tong Narlong | Pahamrioh |
| 18. | Shri Denring Nongrum | Mawlong |
| 19. | Shri Estning Mallai | Mawlong |
| 20. | Petrus Klein | Umkon |
| 21. | Shri Hyder Kharkongor | Paham Syiem |
| 22. | Shri Jaanam Ingthih | Khulia |
| 23. | Shri kolin Inghi | Marmain |
| 24. | Shri Ferdinand Lyngdoh | Marngar |
| 25. | Shri Kitbor Nongrang | Rtiang |
| 26. | Shri Amos Syngkli | Mawkangi |
| 27. | Shri Shaniah Tron | Kbet |
| 28. | Shri Johnningstar Manih | Umsawnongbri |
| 29. | Shri Johnfield Kyndait | Nongsangu |
| 30. | Shri Ardon Rynhang | Umsaw |
| 31. | Smti Bitarosie Lyngdoh | Rtiang |
| 32. | Smti Sidalin Jana | Sohpdok |
| 33. | Smti Lucy Myrsing | Diengkseh |
| 34. | Smti Bolaria Markhap | Umsaw Nongbri |

