

## **CHAPTER – 15 (Manual 14)**

Norm set by it for the discharge of its functions

- 15.1 Please provide the details of the Norms/Standards set by the department for executive of various activities/programmes

The Inspectorate followed the Directorate Norms for discharging different functions. In respect of the proposal for sanction of any scheme or grant, different School send the proposal to the Inspectorate who examines the proposals and if it is according to the Norms and guidelines prescribed by the Directorate, the inspectorate makes and necessary recommendation to the Directorate for sanction. After the proposal has been sanctioned by the Directorate, the same has been sanctioned to the schools with a direction to submit the Utilization Certificate and statement of expenditure, etc. as per instruction contained in the Sanctioning order(s).

In respect of Recurring Grant-in-aid, the Inspectorate receive the quarterly demand statement, the Inspectorate sends a proposal/recommendation to the Directorate for sanction. On receipt of the sanction, the Inspectorate releases the grant-in-aid to the respective schools with a certain norms as instructed by the Directorate.